Appendix 1: Shortforms List

Approved July 12, 2022

This Appendix provides the Shortforms List and following it, the rules used to determine whether a word may be added to the list. The Shortforms List is maintained by the ICEB Code Maintenance Committee.

Refer to: Section 10.9, Contractions, for the rules on the use of shortforms.

The list

The Shortforms List consists of:

• The 75 shortforms as stated in Section 10.9
• Any word which meets the provisions of Section 10.9.3
• Any word specifically listed in this appendix

Added “s” and apostrophe “s”

An “s” or apostrophe “s” may be added to any word on the list, as per Section 10.9.5 with the following three exceptions:

about

aboutface aboutfaced aboutfacer
aboutfacing aboutturn aboutturned
<table>
<thead>
<tr>
<th>eastabout</th>
<th>gadabout</th>
<th>hereabout</th>
</tr>
</thead>
<tbody>
<tr>
<td>knockabout</td>
<td>layabout</td>
<td>northabout</td>
</tr>
<tr>
<td>rightabout</td>
<td>roundabout</td>
<td>roustabout</td>
</tr>
<tr>
<td>runabout</td>
<td>southabout</td>
<td>stirabout</td>
</tr>
<tr>
<td>thereabout</td>
<td>turnabout</td>
<td>walkabout</td>
</tr>
<tr>
<td>westabout</td>
<td>whereabout</td>
<td></td>
</tr>
</tbody>
</table>

**above**  ⠉⠁⠁:

<table>
<thead>
<tr>
<th>aboveboard</th>
<th>aboveground</th>
<th>abovementioned</th>
</tr>
</thead>
<tbody>
<tr>
<td>hereinabove</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**according**  ⠉⠘⠁:

<table>
<thead>
<tr>
<th>accordingly</th>
<th>unaccording</th>
<th>unaccordingly</th>
</tr>
</thead>
</table>

**across**  ⠉⠘⠗:

<table>
<thead>
<tr>
<th>readacross</th>
</tr>
</thead>
</table>

**after**  ⠉⠗:

<table>
<thead>
<tr>
<th>afterbattle</th>
<th>afterbirth</th>
<th>afterbreakfast</th>
</tr>
</thead>
<tbody>
<tr>
<td>afterburn</td>
<td>afterburned</td>
<td>afterburner</td>
</tr>
<tr>
<td>afterburning</td>
<td>aftercare</td>
<td>afterclap</td>
</tr>
<tr>
<td>aftercoffee</td>
<td>afterdamp</td>
<td>afterdark</td>
</tr>
<tr>
<td>afterdeck</td>
<td>afterdinner</td>
<td>afterflow</td>
</tr>
<tr>
<td>aftergame</td>
<td>afterglow</td>
<td>afterguard</td>
</tr>
<tr>
<td>afterhatch</td>
<td>afterhatches</td>
<td>afterhour</td>
</tr>
<tr>
<td>afterlife</td>
<td>afterlight</td>
<td>afterlives</td>
</tr>
<tr>
<td>afterlunch</td>
<td>afterlunches</td>
<td>aftermarket</td>
</tr>
</tbody>
</table>
aftermatch   aftermatches   aftermath
aftermeeting aftermentioned aftermidday
aftermidnight aftermost   afterpain
afterparties afterparty   afterpiece
afterplay    aftersale    afterschool
aftersensation aftershave aftershock
aftershow    aftershower aftersupper
aftertaste   aftertax     aftertaxes
aftertea     aftertheater aftertheatre
afterthought aftertime    aftertreatment
afterword   afterwork     afterworld
hereafter   hereinafter morningafter
thereafter  thereinafter whereafter
whereinafter

afternoon

afternoontea  goodafternoon  midafternoon

afterward

again

hereagain   hereinaagain  thereagain
thereinaagain whereagain  whereinaagain

against

hereagainst  thereagainst  whereagainst

almost
already  ⋅ ⋅ ⋅
also  ⋅ ⋅
although  ⋅ ⋅ ⋅
altogether  ⋅ ⋅ ⋅
always  ⋅ ⋅ ⋅
because  ⋅ ⋅
before  ⋅ ⋅
        beforehand  beforementioned
behind  ⋅ ⋅
        behindhand
below  ⋅ ⋅
        belowdeck  belowground  belowmentioned
beneath  ⋅ ⋅
        beneathdeck  beneathground
beside  ⋅ ⋅
between  ⋅ ⋅
        betweendeck  betweentime  betweenwhile
beyond  ⋅ ⋅
blind  ⋅ ⋅

Use the shortform for “blind” if it begins a word and is not followed by a vowel or “y”. See Sections 10.9.3 (c) and 10.9.4.
Other words in which “blind” may be used:

- colorblind
- colorblindness
- colorblindnesses
- colourblind
- colourblindness
- colourblindnesses
- deafblind
- DeafBlind
- deafblindness
- deafblindnesses
- purblind
- purblindly
- purblindness
- purblindnesses
- snowblind
- snowblindness
- snowblindnesses
- unblindfold
- unblindfolded
- unblindfolding

**braille** ⠃⢑⢓:

Use the shortform for “braille” wherever it occurs. See Sections 10.9.3 (a) and 10.9.4.

**children** ⠠⠝:

Use the shortform for “children” wherever it occurs provided it is not followed by a vowel or “y”. See Sections 10.9.3 (b) and 10.9.4.

Other word in which “children” may be used:

- children'swear

**conceive** ⠠⠦⠉⠪⠌.

- conceived
- conceiver

**conceiving** ⠠⠦⠉⠪⠌⠤⠌
**could**  ⠉⠙:

coulda  couldest  couldn't

couldn't've  couldst  could've

**deceive**  ⠉⠧:

archdeceiver  deceived  deceiver

undeceive  undeceived  undeceiver

**deceiving**  ⠉⠧⠛:

undeceiving

**declare**  ⠙⠉⠇:

declared  declarer  undeclare

undeclared

**declaring**  ⠙⠉⠇⠛:

**either**  ⠊:

**first**  ⠋⠌:

Use the shortform for “first” if it begins a word and is not followed by a vowel or “y”. See Sections 10.9.3 (c) and 10.9.4.

Other words in which “first” may be used:

feetfirst  firstaid  firstaider

headfirst  tailfirst

**friend**  ⠋⠗:

Use the shortform for “friend” if it begins a word and is not followed by a vowel or “y”. See Sections 10.9.3 (c) and 10.9.4.
Other words in which “friend” may be used:

befriend    boyfriend    defriend

galfriend   gentlemanfriend gentlemenfriends

girlfriend  guyfriend    ladyfriend

manfriend   menfriends   penfriend

schoolfriend   unfriend   unfriendlier

unfriendliest unfriendliness unfriendlinesses

unfriendly    womanfriend womenfriends

good  ⠛⠃⠃:

Use the shortform for “good” if it begins a word and is not followed by a vowel or “y”. See Sections 10.9.3 (c) and 10.9.4.

Other words in which “good” may be used:

feelgood    goodafternoon   gooder

goodest    goodevening    goodie

goodish    goodun    goody

goodyear    scattergood supergood

great  ⠛⠛⠛:

Use the shortform for “great” wherever it occurs. See Sections 10.9.3 (a) and 10.9.4.

herself  ⠉⠸⠼⠸⠁⠸⠁⠸⠼

him  ⠼⠁:

himbo    himboes

himself  ⠼⠁⠼⠁
**immediate**  ⠉⠉ ⠉⠉ ⠉⠉

immediately  immediateness

**its**  ⠉⠉ ⠉⠉

**itself**  ⠉⠉ ⠉⠉

**letter**  ⠉⠉ ⠉⠉

Use the shortform for “letter” if it begins a word and is not followed by a vowel or “y”. See Sections 10.9.3 (c) and 10.9.4.

Other words in which “letter” may be used:

bloodletter  chainletter  hateletter
lettered  letterer  lettering
letteropener  loveletter  newsletter
reletter  relettered  relettering
unlettered

**little**  ⠉ ⠉ ⠉ ⠉

Use the shortform for “little” if it begins a word and is not followed by a vowel or “y”. See Sections 10.9.3 (c) and 10.9.4.

Other words in which “little” may be used:

belittle  belittled  belittlement
belittler

**much**  ⠉ ⠉ ⠉ ⠉

forasmuch  inasmuch  insomuch
muchly  muchness  overmuch
<table>
<thead>
<tr>
<th>must</th>
<th>musta</th>
<th>mustard</th>
<th>mustardy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>mustier</td>
<td>mustiest</td>
<td>mustily</td>
</tr>
<tr>
<td></td>
<td>mustiness</td>
<td>mustn't</td>
<td>mustn't've</td>
</tr>
<tr>
<td></td>
<td>must've</td>
<td>musty</td>
<td></td>
</tr>
<tr>
<td>myself</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>necessary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>unnecessary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>neither</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>oneself</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ourselves</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>paid</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>highlypaid</td>
<td>illpaid</td>
<td>lowlypaid</td>
</tr>
<tr>
<td></td>
<td>overpaid</td>
<td>poorlypaid</td>
<td>postpaid</td>
</tr>
<tr>
<td></td>
<td>prepaid</td>
<td>repaid</td>
<td>underpaid</td>
</tr>
<tr>
<td></td>
<td>unpaid</td>
<td>unrepaid</td>
<td>wellpaid</td>
</tr>
<tr>
<td>perceive</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>apperceive</td>
<td>apperceived</td>
<td>apperceiver</td>
</tr>
<tr>
<td></td>
<td>misperceive</td>
<td>misperceived</td>
<td>misperceiver</td>
</tr>
<tr>
<td></td>
<td>perceived</td>
<td>perceiver</td>
<td>unperceive</td>
</tr>
<tr>
<td></td>
<td>unperceived</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
perceiving  ⠏⠉⠧⠛
apperceiving  misperceiving  unperceiving

perhaps  ⠏⠩⠁
perhapses

quick  ⠉⠁
Use the shortform for “quick” if it begins a word and is not followed by a vowel or “y”. See Sections 10.9.3 (c) and 10.9.4.

Other words in which “quick” may be used:
doublequick  quicken  quickened
quickener  quickening  quicker
quickest  quickie  quickish
quickishly  quicky  superquick
unquick

receive  ⠐⠉⠁
preceive  preceiver  received
receiver  receivership  unreceived

receiving  ⠐⠉⠧⠛
preceiving

rejoice  ⠏⠁
rejoiced  rejoiceful  rejoicefully
rejoicefulness  rejoicer  unrejoice
unrejoiced  unrejoiceful  unrejoicefully
unrejoicefulness  unrejoicer
<table>
<thead>
<tr>
<th>Word</th>
<th>Shortform</th>
<th>Shortform</th>
<th>Shortform</th>
</tr>
</thead>
<tbody>
<tr>
<td>rejoicing</td>
<td>⠗⠚⠉⠛</td>
<td>unrejoicing</td>
<td>unrejoicingly</td>
</tr>
<tr>
<td>said</td>
<td>⠎⠙</td>
<td>aforesaid</td>
<td>foresaid</td>
</tr>
<tr>
<td></td>
<td></td>
<td>missaid</td>
<td>saidest</td>
</tr>
<tr>
<td></td>
<td></td>
<td>unsaid</td>
<td>saidst</td>
</tr>
<tr>
<td>should</td>
<td>⠉⠛</td>
<td>shoulda</td>
<td>shouldest</td>
</tr>
<tr>
<td></td>
<td></td>
<td>shouldn't</td>
<td>shouldn't</td>
</tr>
<tr>
<td></td>
<td></td>
<td>shouldn't've</td>
<td>shouldst</td>
</tr>
<tr>
<td></td>
<td></td>
<td>should've</td>
<td>should've</td>
</tr>
<tr>
<td>such</td>
<td>⠎⠡</td>
<td>nonesuch</td>
<td>nonsuch</td>
</tr>
<tr>
<td></td>
<td></td>
<td>somesuch</td>
<td>suchlike</td>
</tr>
<tr>
<td>themselves</td>
<td>⠎⠙⠇⠉⠍⠧⠎</td>
<td></td>
<td></td>
</tr>
<tr>
<td>thyself</td>
<td>⠎⠚⠝</td>
<td></td>
<td></td>
</tr>
<tr>
<td>today</td>
<td>⠞⠙</td>
<td></td>
<td></td>
</tr>
<tr>
<td>together</td>
<td>⠞⠛⠗</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>togetherness</td>
<td></td>
</tr>
<tr>
<td>tomorrow</td>
<td>⠞⠍</td>
<td></td>
<td></td>
</tr>
<tr>
<td>tonight</td>
<td>⠞⠝</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
would ⠺⠙
'would  'twould  'twoulda  'twouldn't
'twoundn't've  'twould've  woulda
wouldest  wouldn't  wouldn't've
wouldst  would've

your ⠽⠗

yourself ⠽⠗⠋
do-it-yourselfer

yourselves ⠽⠗⠧⠎

Rules for list construction

Following a recommendation by an ICEB member braille authority, the Code Maintenance Committee will consider new words to be added to the Shortforms List. The following rules are taken into account when considering the addition of a word.

Shortforms as words

1. The 75 shortforms of Unified English Braille are on the Shortforms List.

Shortforms as parts of longer words

2. When a shortform is part of a longer word, add the longer word to the Shortforms List provided that:
   
   (a) the longer word retains an original meaning and the original spelling of the shortform; and

   (b) use of the shortform is not prohibited by rules 3–5 which follow.
Examples:

ahimsa  ahimsa  lacrosse  lacrosse

drafter  drafter  declaration  declaration

braillist  braillist  marabout  marabout

mustache  mustache  mustang  mustang

muster  muster  rafter  rafter

shoulder  necessarily

necessarily  necessarily

3. Do not add a longer word to the Shortforms List if using the shortform in it would create another word.

Examples:

abouts  [not]  [not]  [abdominal muscles]

acrosses  [not]  [not]

againe  [not]  [not]

almosts  [not]  [not]

hims  [not]  [not]  [as in *HMS Pinafore*]

after, blind and friend

4. When the shortform for \“after\”, \“blind\” or \“friend\” is part of a longer word and is followed by a vowel or a \“y\”, do not add the longer word to the Shortforms List.
Examples:

- blinded ⠃⠇⠔⠙⠫
- blinding ⠃⠇⠔⠙⠾
- aftereffect ⠃⠁⠜⠢⠜⠙⠜⠁⠕⠟
- afterimage ⠃⠁⠜⠑⠚⠍⠑
- befriended ⠦⠚⠙⠌⠑

**be and con shortforms**

5. When any of the shortforms that begin with “be” or “con” are within a longer word, do not add the longer word to the Shortforms List unless the letters the shortform represents begin the longer word.

Examples:

- hereinbefore ⠐⠓⠔⠃⠑⠿⠑
- inbetween ⠔⠃⠑⠞⠺⠑⠢
- misconceived ⠎⠊⠎⠉⠕⠝⠉⠑⠊⠧⠫

**Interior indicators**

6. A word which meets the provisions of Section 10.9.2, Shortforms as part of longer words; and which additionally contains an interior indicator or terminator (other than within the shortform itself) may be considered for special inclusion on the Shortforms List if the word in this format has specific significance.

Example:

- DeafBlind ⠧⠙⠂⠋⠠⠃⠇